



**USW LOCAL 2010 & 2010-01**  
**Queen's University | Kingston | ON**

**MINUTES – Membership Meeting**

**CHAIR:** Kelly Smith, President

**LOCATION:** Ellis Hall Auditorium

**DATE:** June 19, 2013 12:00pm

*The notes which follow are presented here as an edited summary of the meeting minutes, with information confidential to Local 2010, excluded. These minutes are available in their entirety for review by all Members of Locals 2010 & Local 2010-01 who are in good standing upon request at the Union office.*

1. Call Meeting to Order 12:05pm
2. Roll Call of Officers:

POSITION:	NAME:
President	Kelly J. Smith
Vice-President	Gillian Berry
Recording Officer	Barbara Lawson
Treasurer	Jessica Power
Guide	Catherine Nelson
Inside Guard	Richard Linley
Trustee	Jane Russell-Corbett
Staff Rep	Peggy McComb
Financial Officer	Cheryl Power
Trustee	Philip Hart
Trustee	Jane Davies

**ABSENT :**

Outside Guard	Diann King
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Member Attendance: 32

3. Previous Minutes: Barb Lawson read the previous minutes. The following corrections were noted:
  - a) Previous: Item 7c) Employees should have been contacted by Queen's but if you think your job needs evaluation, contact HR to be put on the list
  - Corrected: Item 7c) Employees wishing for their job to be re-evaluated should go to their supervisor first.

- b) Remove Item 13; it should be part of Committee reports once there is a report from this committee.
- Barb moved to accept the minutes from May 22<sup>nd</sup> with corrections; Second: Rick Stratton; carried
4. Report of Officers
- a) PRESIDENT
    - i. Seniority List Corrections were published on the HR website. Please review and if you are still unhappy please submit a challenge when the 2<sup>nd</sup> list is published on July 15<sup>th</sup>.
    - ii. The ten new stewards were announced and the zoning details have been published as a Zoning Contact Sheet on the USW2010 website. Find out who your Steward is!! Special thank you to Mark Publicover and our volunteers for assisting in this process.
    - iii. The order for contacting Stewards is also listed on the zoning contact sheet. Keep it handy.
  - b) FINANCIAL OFFICER & TREASURER'S REPORT – Cheryl Power
    - i. Slide indicating revenues and expenditures was presented. Cheryl moved adoption of the report as read; Second: Richard Linley; carried
  - c) AA CHAIR – Jane Russell Corbett  
No report
5. Staff Rep Report – Peggy McComb
- a) Executive elections are held every 4 years. This year is one of them. Nov 26<sup>th</sup> is the election. Peggy outlined the process.
  - b) Each member gets a vote; everyone has the opportunity to vote.
  - c) Nominations will happen in June.
  - d) Peggy will be available after the meeting if there are further questions
6. Reports – Special Committees – no report
7. Reports – Standing Committees
- a) Labour Management – no report
  - b) Audit Committee  
The 3 Trustees (Phil Hart, Jane Davies, Jane Russell Corbett) performed an audit of the 4<sup>th</sup> Quarter in 2012 and the 1<sup>st</sup> Quarter in 2013. They identified that money spent was in accordance with approved motions from the membership. We currently have no assets.  
Motion to accept Audit results as read from 4<sup>th</sup> Quarter 2012 by Phil Hart; 2<sup>nd</sup> Cathy Beery; carried  
Motion to accept Audit results as read from 1<sup>st</sup> Quarter 2013 by Jane Davies; 2<sup>nd</sup> Brianna Broderick; carried.
8. Reports – Conferences Attended (National Policy Conference – no report
9. Unfinished Business – none
10. New Business
- a) Nominations Meetings

- Sept 14, 18 and 25th
  - Will be announced to membership
- b) Electronic or Paper Ballots
- The cost of paper ballots and volunteer time versus electronic ballots was presented and discussed.  
MOTION: Dan Thompson moved to cover the expenses of hiring Intelivote Systems Inc in Dartmouth NS to coordinate our Electronic/Phone-In vote for the November 2013 election, if required (estimated costs: \$7,500 maximum); 2<sup>nd</sup> Christina Salavantas; carried
- MOTION: Carol Kavanagh moved that if electronic costs exceed \$7,500 then cover expenses of lost time and room/table rentals, tellers and any other miscellaneous costs related to the voting procedure to a \$6,000 maximum; 2<sup>nd</sup> Deb Sterton-Massey; carried
- c) There will be a special meeting on August 21<sup>st</sup> to meet the Director of District 6, Marty Warren.

11. Good & Welfare – no report

12. Rick Stratton move to adjourn at 12:48pm; 2<sup>nd</sup> Phil Hart; carried

13. Q&A