



USW LOCALS 2010 & 2010-01
144 Barrie Street | Second Floor | Kingston | ON
MINUTES – Membership Meeting

CHAIR: Kelly J. Orser, President | Ellis Hall, Room 226 | October 28, 2015 @ 12:05PM

The notes which follow are presented here as an edited summary of the meeting minutes, with information confidential to Local 2010, excluded. These minutes are available in their entirety for review by all Members of Locals 2010 & Local 2010-01 who are in good standing upon request at the Union office.

1. **Call Meeting to Order:** 12:05 PM
2. **Roll Call of Officers:**

POSITION:	NAME:
President	Kelly J. Orser
Vice-President	Briana Broderick
Recording Secretary	Karen Topping
Financial Secretary	Natasha Redknap
Treasurer	Brenda Wood
Guide	Denise Cameron
Inside Guard	Christina Salavantis
Trustee	Heather Carter
Trustee	Jill Hodgson
2010-01 Chair	Jane Russell-Corbett
Staff Representative	Peggy McComb

ABSENT:

Outside Guard	Heather-Ann Thompson
Trustee	Cheryl Power

Member Attendance: 27

3. **Reading of the Minutes of the previous Meeting:** Minutes from September 23, 2015 were read into the record by Vice-President Briana Broderick.

MOTION: Briana Broderick moved acceptance of the minutes from September 23, 2015 as read. (S) Christina Salavantis; CARRIED.

4. **Report of Officers:**
 - a) **President’s Report** – Kelly Orser introduced guest Daina Green who is the USW 2010 consultant to the Job Evaluation Committee.
 - i. Reminder – the deadline for applications for tuition benefit is October 31.

- ii. THRIVE – a new campaign to promote positive mental health is being held Nov 2-6 on campus. This is the first time this event is being held at Queen's.

b) and c) Financial Secretary and Treasurer:

- i. Reports for September 2015 were presented.
Contact the Union Office for the specific details regarding these monthly reports.

MOTION: Natasha Redknap moved that the Financial Secretary's and Treasurer's reports for September 2015 be adopted as read. (S) Katherine Rudder; CARRIED.

d) Academic Assistant Unit Chair – No Report

- 5. **Report of Staff Representative and/or Organizer** – Delegates going to Vancouver are asked to meet with Peggy beforehand. Kelly and Katie Legere will attend the Eastern Ontario Area Council meeting this weekend. There are grievances proceeding to arbitration this year and 1 already scheduled for 2016.

6. Reports - Special Committees

- a) Job Evaluation – Carol Kavanaugh reported on the October 28 and 29 meetings. The testing tool has been jointly developed. Pre-pilot and pilot testing is planned. Upcoming meetings will involve tool development and pilot testing conclusion by Spring 2017. Daina Green provided comments on the questionnaire and the pilot. Kelly thanked the JEC for their time and effort.
- b) D6 Conference Report – The Conference was attended by the President, Vice-President and Guide Denise Cameron in August 2015. Briana Broderick reported highlighting the Day of Community Action. A video of the backpack distribution and other activities was presented.

7. Reports – Standing (Permanent) Committees

- a) None

8. Unfinished Business – None

9. New Business –

- a) 2015-16 Budget Planning – Kelly presented on behalf of the Budget Team with reference to the booklet provided. She commented on the 2014-15 closing and the efforts of the Financial Team. The inclusion of a plan for investments to earn interest was noted. Changes in expenditures were noted along with significant expenditures like JEC, training, and conferences. Meeting and Committee expenses were discussed. Other noted items were orientations, affiliations, grievances and professional fees.

MOTION: Brenda Wood moved that we accept the Budget Planning document for 2015-16 as read. (S) Kathy Baer; CARRIED

A question was raised about investments. Who makes the decisions? What is the rationale? An explanation was provided by the Financial Team and the Staff Representative.

A question was raised by Carol Kavanaugh about the cost of heat, hydro and other building expenses.

Congratulations were extended to the Financial Team for their effort.

b) Motions for [Recurring Expenses](#)

Contact the Union Office for the specific details regarding the motions passed.

c) Motions for [Non-Recurring Expenses](#)

Contact the Union Office for the specific details regarding the motion passed.

Kelly Orser provided information to the Members about the recognition of Briana Broderick by the Head Office of D6. NextGen is made up of Members under the age of 35.

A discussion followed regarding the need for a Pension Representative.

10. **Good and Welfare** - None

11. **Q&A** - None

12. **Adjournment** – Natasha Redknap moved to adjourn at 1:00 pm; (S) Jill Hodgson; CARRIED