



USW LOCAL 2010 & 2010-01 Queen's University | Kingston | ON

MINUTES – Membership Meeting

CHAIR: Kelly J. Orser Smith, President | Biosciences Complex, Room 1103 | February 19, 2014 @ 12:05pm

The notes which follow are presented here as an edited summary of the meeting minutes, with information confidential to Local 2010, excluded. These minutes are available in their entirety for review by all Members of Locals 2010 & Local 2010-01 who are in good standing upon request at the Union office.

1. **Call Meeting to Order:** 12:10pm
2. **Roll Call of Officers:**

POSITION:	NAME:
President	Kelly J. Orser Smith
Vice-President	Gillian Berry
Recording Officer	Barbara Lawson
Guide	Catherine Nelson
Trustee & 2010-01 Chair	Jane Russell-Corbett
Trustee	Cheryl Power
Trustee	Jessica Power
Staff Rep & Area Coordinator	Peggy McComb

ABSENT:

Inside Guard	Richard Linley
Financial Officer	Open Position
Treasurer	Open Position
Outside Guard	Open Position

Member Attendance: 18

3. **Previous Minutes:** Minutes from January 29, 2014 were read into the record. It was noted that the word "all" should be removed in the sentence that states "KDLC represents {all} labour unions...".
MOTION: Barb moved acceptance of the minutes as read with the removal of the word "all"; 2nd: Briana Broderick; carried.
4. **Report of Officers:**
 - a) **FINANCIAL OFFICER & TREASURER:**

The report from December was presented by the outgoing Financial Officer, Cheryl Power, who is now a Trustee. The presentation showed some budget lines in purple, which were clarified to contain details that can be obtained by looking at the financial records at the union office. Jessica stated that the Treasurer's books matched the Financial records.

MOTION: Cheryl moved acceptance of the report as read; 2nd Denise Cameron; carried.

MOTION: Jessica moved acceptance of the Treasurer's report; 2nd Jane Russell Corbett; carried.

It was noted that no dues were received in January so we will get two months in February. This happens sometimes depending on when the International Office completes the electronic transfer.

A review of the budgeted amount for conferences indicates that we are down to roughly \$5,000 but we have upcoming conferences (NextGen Summit, Human Rights Conference, International Convention) so we would like to add \$15,000 to that budget item. Discussion from members brought a suggestion that we should add \$20,000 to the budget item since these conferences are important to our young local.

MOTION: Katherine Rudder moved adding \$20,000 from non-committed funds to the Conferences budget line for the 2013-14 budget year; 2nd Rick Stratton; carried.

- b) **AA CHAIR** – No report

- 5. **Staff Rep Report** – Peggy McComb
The collective agreement expires at the end of December 2014. At 90 days prior, we begin negotiations based on a letter from Peggy to the employer asking to negotiate. Usually we negotiate salary, pensions, benefits and better language based on recommendations from the Bargaining Committee.

- 6. **Reports – Special Committees** – No report

- 7. **Reports – Standing Committees**
 - a) By-Laws Committee
It was suggested that a special Q&A session around By-Laws be arranged prior to the 3rd reading. This is scheduled for March 4th at noon in Botterell Hall, Room B147.

- 8. **Reports – Conferences & Meetings Attended** – No reports

- 9. **Unfinished Business** – none

- 10. **New Business**
 - a) President's Report
 - i. Training
 - a) Return to Work training February 27 & 28, 2014 – 2 RTW reps will attend, we hope to have a minimum of 2 Health & Safety reps attend as well.
 - b) Stewards – March 24-28, 2014 – let us know if you are interested in being a steward.
 - c) Bargaining training will happen later in the year once the committee is formed.

- ii. Focus Groups for Bargaining – we are targeting March and April for these focus groups so we can better understand where there is weak language in the collective agreement.
- iii. Tuition Benefit – be mindful of the deadline, which is February 28, 2014 for Winter term applications.
- iv. Conferences
 - a) NextGen Summit to be held March, 3 members will attend; this gets young members engaged in the Union; Briana Broderick is chairing the Next Gen Committee; Heather Carter and Gill Berry will also attend.
 - b) Human Rights Conference – April 2 & 3, 2014; want to send 3 people; let us know if you are interested in attending.
 - c) International Convention in August – not sure who to send at this time; will discuss at a future meeting as the date draws nearer.
 - d) Health and Safety Conference is in September, which will fall into the next budget year.
- b) Items from the Floor
 - i. Tuition Benefit – is there any money? Kelly has some information from the employer but no concrete numbers so apply anyway.
 - ii. April will be when the Stewards training is going to be rescheduled; this is training that includes UofT and Guelph representatives; will try to get the information in handouts ahead of time. Request from the floor to get Health & Safety people from UofT and Guelph too.

11. **Good & Welfare**

- a) Overview – want to get this up and running so members can report any successes and events; this will be for items that don't require formal action but are for the good of the Union. We will set up an email address to use just for this but for now use contact@usw2010.ca. These events could be mentioned verbally at the end of membership meetings or published in future newsletters.

12. **Q&A** – suggestion to have a contact page on the website to show email addresses for each purpose.

13. **Adjournment:** Rick Stratton moved to adjourn at 12:56; 2nd by Dan Thomson; carried.