



USW Local 2010 – Queen's Staff Union

Membership Meeting

The presentation which follows is an edited version of what was actually presented to the Membership at this meeting. Confidential information to Local 2010 has been excluded. This presentation is available in its entirety for review by all Members of Locals 2010 & Local 2010-01, who are in good standing, upon request to the Union office.

November 2012

WELCOME!

Today's Agenda

- 1) Call meeting to order
- 2) Roll call of Officers
- 3) Initiation of New Executive
- 4) Report of Officers
 - Financial Secretary
 - Treasurer
- 5) Staff Rep Report
 - Peggy McComb
- 6) New Business
 - New Local Vision
 - Proposed Operating Budget
 - Motions
- 7) Q & A
- 8) Adjournment

Roll Call of Officers

POSITION:	NAME:
President	Kelly J. Smith
Vice-President	Gillian Berry
Recording Secretary	Barbara Lawson
Financial Secretary	Cheryl Power
Treasurer	Jessica Power
Guide	Catherine Nelson
Guard	Diann King
Guard	Richard Linley
Trustee	Philip Hart
Trustee	Jane Davies
Trustee	
Staff Rep	Peggy McComb



Initiation & Reports

- Initiation of New Executive
- Report of Officers
 - Financial Secretary (C. Power)
 - Treasurer (J. Power)
- Staff Rep Report
 - Peggy McComb



New Business

- New Local Vision
- Proposed Operating Budget
- Motions

New Business – Proposed Budget

USW LOCAL 2010 - Proposed Operating Budget

FISCAL YEAR: OCTOBER 1, 2012 - SEPTEMBER 30, 2013

SOURCES OF REVENUE:		Notes:
Local Dues		
Queen's transfers		
Total Estimated Revenues:		

Contact the Union Office for the specific details regarding this monthly financial report.

New Business – Proposed Budget

START-UP EXPENDITURES:		Notes:
Furniture Purchases - General Office		
Furniture Purchases - Board Room		
Furniture Purchases - Work Station		
Furniture Purchases - Work Station		
Furniture Purchases - Work Station		
Furniture Incidentals/Misc.		
Movers - Purtell Cartage		
Total Estimated (Furniture):		

Contact the Union Office for the specific details regarding this monthly financial reports.



New Business – Proposed Budget

START-UP EXPENDITURES Cont'd:		Notes:
Equipment Purchases - Desktop Computers		
Equipment Purchases - Monitors		
Equipment Purchases - Keyboards; Mice		
Equipment Purchase - Laptop		
Equipment Purchases - Printer		
External Hard Drive - For back ups		
Universal Power Supplies		
Software Purchases		
Software Purchases		
Total Estimated (Equipment):		

Contact the Union Office for the specific details regarding this monthly financial reports.



New Business – Proposed Budget

START-UP EXPENDITURES Cont'd:		Notes:
Officer Training (5 day course)		
Financial Training (5 day course)		
Steward Training (5 day course)		
Grievance and Arbitration Training (5 day course)		
Total Estimated (Training):		

Contact the Union Office for the specific details regarding this monthly financial reports.



New Business – Proposed Budget

ANNUAL EXPENDITURES:		Notes:
President's Salary		
Office Staff Salary		
Office Staff Benefits		
Training		
Conferences - Registration & Travel		
Office Space		
Heat & Hydro		
Custodial Services		
Internet access		
Case Database for Arbitrations		
Web site		
Database Development/Secure Access		
Email Distribution Program		
Server Support and Storage Services		
Photocopier Lease [copier/scanner/fax/printer]		
Office Supplies		
Telecom		
Postage & Courier		
Total Estimated Annual Expenditures:		

Contact the Union Office for the specific details regarding this monthly financial reports.



New Business – Proposed Budget

EXPENDITURES TO DATE:		Notes:
National Women's Conference & Training (Nov 12-16, 2012)		
Banking Supplies		
Total Expenditures to date:		

Contact the Union Office for the specific details regarding this monthly financial reports.

New Business – Proposed Budget

USW LOCAL 2010 - Proposed Operating Budget

FISCAL YEAR: OCTOBER 1, 2012 - SEPTEMBER 30, 2013

Total Estimated Revenues:

Total Estimated Start-Up Expenditures (Furniture):

Total Estimated Start-Up Expenditures (Equipment):

Total Estimated Start-Up Expenditures (Training):

Total Estimated Annual Expenditures:

Total Expenditures to date:

IN-YEAR SURPLUS/(Deficit)

Contact the Union Office for the specific details regarding this monthly financial reports.

New Business – Proposed Budget

IN-YEAR SURPLUS/(Deficit)		Notes:
Arbitrations		<p><i>Proposed surplus to be designated/held for future arbitrations, lawyers fees, possible strike fund, education, guest speakers/honoraria, etc. Currently Local 2010 does not have a budget history to assign specific amounts to each item. We are reaching out to Guelph asking them about their budget and what they can tell us about their first year and annual expenses.</i></p>
Legal and professional expenses		
Possible Strike Fund		
Education		
Charities		
Contingencies		
Guest Speakers/Honoraria		

Contact the Union Office for the specific details regarding this monthly financial reports.



New Business - Motions

Motions



New Business - Motions

**Move to reimburse the University
75% of the President's total
compensation
(salary plus benefits)**

Contact the Union Office for the specific details
regarding this monthly financial reports.



New Business - Motions

Move to cover the initial start-up costs for furniture, computers, office equipment etc., as estimated in the proposed budget

Contact the Union Office for the specific details regarding this monthly financial reports.

New Business - Motions

Move to cover lost time, per diem, travel and registration costs of initial training for Officers, Financial Officers, Stewards, Chief Steward, and Grievance Officer to a maximum of 27 people

Contact the Union Office for the specific details regarding this monthly financial reports.



New Business - Motions

Move to approve the hiring of full-time office support staff with applicable duties to be assigned, and a salary of \$xx/year plus statutory deductions

Contact the Union Office for the specific details regarding this monthly financial reports.





New Business - Motions

**Move to cover the costs of on-going
monthly expenses as required for the
fiscal year**



New Business - Motions

Move to cancel our monthly
Membership Meeting in December
2012 due to the holiday season and
vacation schedules of members



Q & A

Questions?



Adjournment

Adjournment

Remember...

Queen's works

**BECAUSE
WE DO**

UNITED STEELWORKERS
USW
LOCAL 2010

Representing support staff at Queen's University

Equity • Fairness • Respect

www.qusw.ca

UNITED STEELWORKERS
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LOCAL 2010, QUEEN'S STAFF UNION